



**JONATHAN E. FIELDING, M.D., M.P.H.**  
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May 22, 2014

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE  
MASTER AGREEMENT WORK ORDER NUMBER PH-001416 -W15 WITH  
PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR THE PROVISION  
OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts that do not exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority I will execute MAWO Number PH-001416-W15 with Public Health Foundation Enterprises, Inc., in the amount of \$98,432 for a term effective upon date of execution through April 30, 2015; 100 percent offset by Centers for Disease Control and Prevention (CDC) Notice of Award Number 5U62PS003680-03, which supports the implementation of comprehensive HIV prevention programs that focus on achieving maximum impact on reducing new HIV infections.

This MAWO will provide one temporary personnel Data Systems Analyst who will support the Expanded Testing Program (ETP) - Data Systems Management administered by the Department of Public Health, Division of HIV and STD Programs. ETP includes routine HIV testing services in new clinical and non-clinical venues to reach populations that continue to be disproportionately affected by HIV infection. The management and coordination of the data collected, including demographics, testing history, risk behaviors, and test results is ensured for accuracy and reported to the CDC.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:fcl  
DA#2872

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors